

North Prairie Regional Water District

July 22, 2025 - Regular Meeting Minutes

Directors Present: Kelly Drevecky, Dan Ruby, Darrel Loftesnes, Mike Rudnick, Daryl Lies, Crystal Hendrickson. Directors Absent: Austin Hanson. Also present: General Manager Craig Haskins, Office Manager Karla Anderson, Operations Manager Joddy Meidinger, State Auditor Josh Gallion and two of his assistants: Dan Cox and James Carroll.

The meeting was called to order at 10:01 AM by Ruby. Anderson called the role.

Public Comments

No one wished to speak.

Meeting Agenda

Moved by Rudnick, seconded by Lies to approve the agenda. Voice vote; all voted yes.

Meeting Minutes

Moved by Loftesnes, seconded by Rudnick to approve June meeting minutes. Voice vote; all voted yes.

Financials

Haskins presented the financial report. Lies requested Gallion's input on appropriateness of meals. Gallion stated it was not appropriate because it becomes a form of compensation, a taxable benefit. Moved by Loftesnes, seconded by Rudnick to approve financial report. Roll call; Drevecky, Ruby, Loftesnes, Rudnick, Lies, voted yes. Hendrickson voted no.

State Auditor – Josh Gallion

Gallion presented the process for State Auditor Audits, completion time frame, and ability to take on the work load. Moved by Hendrickson, seconded by Lies to request a cost proposal for the 2025 financial audit from the State Auditor. Roll call; Drevecky, Ruby, Loftesnes, Rudnick, Lies, Hendrickson voted yes.

Comprehensive Operations Plan Update

Discussion held on new board member orientation, the policy manual and handbook update, creating job descriptions, governance and industry training. Haskins presented a draft of the employee review process and position expectations. Loftesnes urged that all board members

tour the treatment plant and pump stations. Public notice requirements were discussed for a tour that would include all board members.

Capital Improvement Plan and 2026 Budget

Haskins is going over the Capital Improvement Plan to locate areas of priority. The 2026 budget was briefly discussed, and the preliminary budget will be provided at the August meeting.

Medora Leadership Retreat

Loftesnes went over topics discussed at the Medora retreat which included succession plans, employee reviews, and legislative recaps. Other board members were encouraged to attend future meetings, retreats, and conferences. Ruby noted he was appointed to the Water Topics committee in the Interim Legislative Session.

Interstate Engineering - Pay Request #1

Moved by Loftesnes, seconded by Lies to approve pay request #1 in the amount of \$190,995.79 to Abbott, Arne, Schwindt, Inc. Roll call; Drevecky, Ruby, Loftesnes, Rudnick, Lies, Hendrickson voted yes.

Mountrail Phase III Update

Crews had a late start because of a broken plow train. As of today, 123.5 miles of pipe will service 128 new users. It is estimated that 110 miles of pipe will be installed this year. (Anderson left the room at 11:50 AM.)

General Manger's Report

Haskins reviewed water production numbers. About 1.5 million gallons are produced per day. (Lies left the meeting at 11:53 AM)

There was a water break north of Logan. An 8" slip coupler was leaking on a glued connection, losing an estimated 20-30 gallons per minute. The cost estimates for damages to Liebelt's equipment that was sunk as a result of a broken water main in the spring have increased to \$18,318.17. Liability responsibilities were discussed. Easement language needs to be reviewed. Moved by Rudnick, seconded by Drevecky to pursue an insurance claim and seek legal council's advice on easement language. Roll call; Drevecky, Loftesnes, Rudnick, Hendrickson voted yes. Ruby voted no.

Adjournment

Moved by Rudnick, seconded by Loftesnes to adjourn. Voice vote; all voted yes. Meeting was adjourned at 12:15 PM.

Minutes by Crystal Hendrickson, Secretary.