

# **North Prairie Regional Water District**

## **September 23, 2025 - Regular Meeting Minutes**

Directors Present: Kelly Drevecky, Dan Ruby, Darrel Loftesnes, Mike Rudnick, Daryl Lies, Crystal Hendrickson. Directors Absent: Austin Hanson. Also present: General Manager Craig Haskins, Office Manager Karla Anderson, Operations Manager Joddy Meidinger, and Wade Senger of Interstate Engineering (via video conference call).

The meeting was called to order at 10:00 AM by Ruby. Anderson called the roll.

### **Public Comments**

No one wished to speak.

### **Meeting Agenda**

Haskin's access to funds was added to the agenda. Interstate was moved up in the agenda. Moved by Lies, seconded by Rudnick to approve the amended agenda. Voice vote; all voted yes.

### **Meeting Minutes**

Several grammatical and spelling errors were noted. Moved by Rudnick, seconded by Loftesnes to approve corrected August meeting minutes. Voice vote; all voted yes.

### **Interstate Engineering - Pay Request #3**

Work is moving on for Segments B & C. The plow will hopefully be done by mid-October. Moved by Rudnick, seconded by Lies to approve pay request #3 in the amount of \$1,899,921.34 to Abbott, Arne, Schwindt, Inc. Roll call; Drevecky, Ruby, Loftesnes, Rudnick, Lies, Hendrickson voted yes.

### **Interstate Engineering – Rice Lake Water Supply**

Senger discussed the water supply and pressure issues for the Rice Lake area. Water goes from the treatment plant through boosters 16, 15, 14, 5, and 4. The district would struggle to provide additional water flow unless system improvements are made. Discussion was held on cost sharing with the developers. No action taken.

### **Interstate Engineering - Velva Dike**

Senger indicated there was money remaining in grant funds to cover the cost of Velva Dike boring repairs. Moved by Loftesnes, seconded by Lies to utilize the grant money and Interstate Engineering will pay the matching funds (remaining balance). Roll call; Drevecky, Ruby, Loftesnes, Rudnick, Lies, Hendrickson voted yes.

### **Financials**

Haskins presented the financial report. Moved by Lies, seconded by Loftesnes to move the approximately \$117k in Water Cents to a money market account. Roll call; Drevecky, Ruby, Loftesnes, Rudnick, Lies, Hendrickson voted yes. Moved by Rudnick, seconded by Loftesnes to approve financial report. Roll call; Drevecky, Ruby, Loftesnes, Rudnick, Lies, Hendrickson voted yes.

### **Preliminary Budget**

Haskins presented the preliminary budget. Discussion was held regarding water rates and the amount needed in the bank. No action was taken.

(Short recess between 11:54 am-12:01 pm)

### **New Business**

Robert Gilbertson requested compensation for damages incurred when having low water pressure while working on his boat. No action was taken.

Use of the petty cash funds was discussed. It should be used for giving change and not reimbursing employees for expenses. The \$1,500 amount held in petty cash now is too much and should be reduced to something closer to \$300.

It appears Sundsbak has been using sick leave to take time off over the past few months. There was no doctor's note provided. Previous meeting minutes and the severance agreement need to be reviewed. The board would like to see the amount of sick leave used since the severance agreement was put in place.

Moved by Lies, seconded by Drevecky to release Teresa from First International banking accounts. Roll call; Drevecky, Ruby, Loftesnes, Rudnick, Lies, Hendrickson voted yes.

### **General Manger's Report**

Haskins reviewed water production numbers. There are 2 water lines west of Surrey that need to be lowered to ensure 8' of cover for the new development. This will be done by the developer and at no cost to NPRWD.

### **Adjournment**

Next meeting will be October 28 at 10am at the Minot Public Works Building. Moved by Lies, seconded by Drevecky to adjourn. Voice vote; all voted yes. Meeting was adjourned at 12:35 PM.

Minutes by Crystal Hendrickson, Secretary.